

DAY STUDENT - COLLEGE LEAVE REQUEST - DAY STUDENT

STUDENT (PRINT NAME): _____

LEAVING: _____ RETURNING: _____
 DATE DAY TIME DATE DAY TIME

I am requesting to miss classes in order to visit the following college(s):

COLLEGE(S): _____

CLASS DATES(S) MISSED: _____

HONOR STATEMENT

I pledge that I am eligible to take a college leave and have met the conditions that I have checked below:

- ____ 1. I have made an appointment with the college's admissions office.
- ____ 2. I have no failing averages currently or for the last 4-week grading period.
- ____ 3. I have no disciplinary penalties to serve during the period.

STUDENT SIGNATURE: _____

TEACHER APPROVAL

	CLASS	DATE (S)	TEACHER SIGNATURE	OK	NOT OK	COMMENTS
Advisor						
1 ST						
2 ND						
3 RD						
4 TH						
5 TH						
6 TH						
7 TH						
8 TH						

FINAL APPROVAL

1. _____
 Mr. Moss / Ms. Brewer

2. _____
 Mr. Peer/Mrs. Evans